



Business • Auto • Home
Life • Health • Disability
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DOWNSD & T
ASSOCIATES
Insurance Specialists

COUNTS Financial Services

131 Elden Street, Suite 300
Herndon, VA 20170

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F 703-834-3159

downs-insurance.com

**VEHICLE / EQUIPMENT CHANGE FORM
COMMERCIAL**

ADDITION AND/OR DELETION

PHONE: 703-834-3120

FAX: 703-834-3159

COMPANY NAME: _____

REQUESTED BY: _____

PHONE NUMBER: _____

ADDITION OF VEHICLE / EQUIPMENT: INSURED BY: ERIE ,
PROGRESSIVE OR TRAVELERS (CIRCLE ONE)

DATE OF PURCHASE: _____ (exact date to avoid DMV penalty)

YEAR, MAKE & MODEL: _____

VIN/Serial #: _____ (17 Characters)

COST WHEN NEW (approx) \$ _____ GVW (commercial only) _____

FULL COVERAGE YES / NO OR LIABILITY ONLY YES / NO

LOAN/LEASE GAP COVERAGE INCL 2 YR REPLACEMENT: YES / NO

NAME & ADDRESS OF LIENHOLDER _____

DELETION OF VEHICLE / EQUIPMENT

DATE SOLD/TRADED: _____ (exact date to avoid DMV penalty)

YEAR/MAKE/MODEL: _____

LAST (6) DIGITS OF SERIAL#: _____